# **GENERAL SERVICES ADMINISTRATION**

# Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA** *Advantage*!<sup>TM</sup>, a menu-driven database system. The INTERNET address for **GSA** *Advantage*!<sup>TM</sup> is: http://www.GSAAdvantage.gov.

Schedule for - Consolidated Federal Supply Group: CORP Class: Contract Number: GS00F233CA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering Contract Period: August 1, 2015 – July 31, 2020

**Contractor:** RER Solutions, Inc.

950 Herndon Parkway, Suite 200

Herndon, VA 20170 5548

Business Size: Small, Disadvantaged, 8(a), Woman Owned Business, Economically Disadvantaged

Woman Owned Business

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".

Web Site: www.rer-solutions.com

Marketing:

 Name:
 Errin Green

 Telephone:
 (703) 736-3874

 FAX Number:
 (703) 742-3336

**E-mail:** errin.green@rer-solutions.com

**Contract Administration:** 

 Name:
 Roy Dudak

 Telephone:
 (703) 742-6789

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 (703) 742-3336

**E-mail:** roy.dudak@rer-solutions.com

# **CUSTOMER INFORMATION:**

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
C520-1	C520-1RC	Program Financial Advisor
C520-13	C520-13RC	Complementary Financial Management Services
C520-2	C520-2RC	Transaction Specialist
C520-3	C520-3RC	Due Diligence & Support Services
C520-5	C520-5RC	Loan Servicing & Asset Management
C874-1	C874-1RC	Integrated Consulting Services
C874-7	C874-7RC	Integrated Business Program Support Services

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic and Overseas

5. Point(s) of production (city, county, and state or foreign country): Same as company address

Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts: None Offered

8. Prompt payment terms: Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micropurchase threshold:

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor
- 12. F.O.B Points(s): Destination
- 13a. Ordering Address(es): Same as Contractor
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address(es): Same as company address
- **15.** Warranty provision.: Contractor's standard commercial warranty.
- 16. Export Packing Charges (if applicable): N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
- 19. Terms and conditions of installation (if applicable): N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
- 21. List of service and distribution points (if applicable): N/A
- 22. List of participating dealers (if applicable): N/A
- 23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number: 609890819
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

# 27. Pricing:

The prices shown below include the Industrial Funding Fee (IFF) of 0.75%.

	Base Period Hourly Prices				
SINs: C874-1and C874-7 including RC	Year 1	Year 2	Year 3	Year 4	Year 5
(Recovery Contracting) SINs	08/01/2015	08/01/2016	08/01/2017	08/01/2018	08/01/2019
	to	to	to	to	to
Labor Categories	07/31/2016	07/31/2017	07/31/2018	07/31/2019	07/31/2020
Executive Manager	\$284.67	\$290.36	\$296.17	\$302.09	\$308.14
Program Manager	\$203.06	\$207.12	\$211.26	\$215.49	\$219.80
Project Manager	\$148.00	\$150.96	\$153.98	\$157.06	\$160.20
Subject Matter Expert II	\$221.47	\$225.90	\$230.42	\$235.03	\$239.73
Subject Matter Expert I	\$140.90	\$143.72	\$146.59	\$149.52	\$152.51
Senior Associate	\$123.74	\$126.21	\$128.74	\$131.31	\$133.94
Associate II	\$112.77	\$115.03	\$117.33	\$119.67	\$122.07
Associate I	\$93.12	\$94.98	\$96.88	\$98.82	\$100.80
Analyst II	\$80.10	\$81.70	\$83.34	\$85.00	\$86.70
Analyst I	\$63.66	\$64.93	\$66.23	\$67.56	\$68.91
Administrative/Clerical	\$42.83	\$43.69	\$44.56	\$45.45	\$46.36

	Base Period Hourly Prices				
SINs: C520-, C520-2, C520-3, C520-5 and C520-13 including RC (Recovery	Year 1	Year 2	Year 3	Year 4	Year 5
Contracting) SINs	08/01/2015	08/01/2016	08/01/2017	08/01/2018	08/01/2019
3,	to	to	to	to	to
Labor Categories	07/31/2016	07/31/2017	07/31/2018	07/31/2019	07/31/2020
Senior Executive	\$386.87	\$394.61	\$402.50	\$410.55	\$418.76
Managing Director	\$303.35	\$309.42	\$315.61	\$321.92	\$328.36
Senior Manager	\$236.28	\$241.01	\$245.83	\$250.74	\$255.76
Project Manager	\$202.73	\$206.78	\$210.92	\$215.14	\$219.44
Senior Professinal	\$167.82	\$171.18	\$174.60	\$178.09	\$181.65
Sr. IT Specialist	\$162.12	\$165.36	\$168.67	\$172.04	\$175.48
Director	\$147.37	\$150.32	\$153.32	\$156.39	\$159.52
Financial Specialist	\$137.55	\$140.30	\$143.11	\$145.97	\$148.89
Jr. Professional	\$127.54	\$130.09	\$132.69	\$135.35	\$138.05
Database Programmer	\$116.80	\$119.14	\$121.52	\$123.95	\$126.43
Assistant Project Manager	\$109.30	\$111.49	\$113.72	\$115.99	\$118.31
Analyst	\$87.20	\$88.94	\$90.72	\$92.54	\$94.39
Para-Professional	\$80.55	\$82.16	\$83.80	\$85.48	\$87.19
Data Processing	\$76.52	\$78.05	\$79.61	\$81.20	\$82.83
Clerical	\$45.65	\$46.56	\$47.49	\$48.44	\$49.41

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Consolidated Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

# LABOR CATEGORY DESCRIPTIONS FOR SINS C874-1 and C874-7

#### **Executive Manager**

Minimum Education Level: Master's Minimum Years of Relevant Experience: 12

Provides executive level management and direction of client engagements. Defines program strategy, objectives, and scope including defining deliverables. Possesses an extensive set of consulting skills to solve client problems. Provides executive leadership in strategic, business, and action planning and execution. Provides technical and management oversight, industry insight, issue resolution and overall quality assurance. Has in depth technical and management expertise and command of associated analytical disciplines. Delivers presentations and leads strategic client meetings. Works with Program and Project Managers to determine and assign resources and manage overall contract performance.

# **Program Manager**

Minimum Education Level: Master's Minimum Years of Relevant Experience: 10

Serves as the primary point of contact for client leadership and senior client decision makers. Provides management and direction on client programs, defining program strategy, objectives and scope, including defining project deliverables. Demonstrated understanding of the client's industry. Guides strategic client presentations and meetings, and ensures that client priorities are achieved on time and within budget. May oversee multiple projects and project teams. Delivers presentations and leads strategic client meetings.

#### **Project Manager**

Minimum Education Level: Master's Minimum Years of Relevant Experience: 8

Provides day-to-day management of contract operations, which may include multiple tasks and project teams. Provides technical guidance to project team members in performance of the work and reviews the quality of all work products and deliverables. Develops and maintains all formal project management documentation. Develops reports and monitors performance relative to project plans. Direct the staff on a daily basis.

#### Subject Matter Expert II

Minimum Education Level: PhD

Minimum Years of Relevant Experience: 10

Provides specialized knowledge in a technical subject area such as program advisory services, technical reviews, strategy consulting, survey research, facilitation, business case development, program evaluation, statistical analysis, economic analysis, policy and regulatory studies. Authors expert reports, and reviews reports and other deliverables for technical quality and accuracy. May provide expert witness services in support of litigation, claims, or other formal cases.

# Subject Matter Expert I

Minimum Education Level: PhD

Minimum Years of Relevant Experience: 5

Provides expert level domain and functional consulting, analysis, and support to client and/or expert level consulting regarding highly specialized technologies or methods. Provides interface with client management personnel regarding strategic issues. Has extensive knowledge in an area of specialization. Demonstrated ability to plan and conduct extensive research and analysis resulting in client ready deliverables.

#### **Senior Associate**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 10

Responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks. Provides technical guidance to the project team and contributes to the performance of deliverable tasks. Directly interfaces with client management personnel.

#### Associate II

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 5

Supports projects utilizing specialized skills and knowledge. Contributes to the execution of project or task plan, with limited supervision. Drafts studies and reports with limited guidance from senior team members and the Project Manager. Conducts a variety of activities in support of the project team's objectives, such as research, analysis, and report and presentation development.

#### Associate I

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 3

Possesses knowledge of applying analytical methodologies and principles to address client's needs. Team member that contributes to client assignments within specified guidelines. Supports drafting of studies and reports under the guidance of more senior team members and the Project Manager. Understands objectives of task assignments. Experience providing analytical, organizational, research, writing, and editing support. Interfaces with clients on a day-to-day basis. Able to perform routine duties in specific task areas.

#### Analyst II

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 1

Team member that contributes to client assignments within specified guidelines. Supports drafting of studies and reports under the guidance of more senior team members and the Project Manager. Understands objectives of task assignments. Experience providing organizational, research, writing, and editing support. Interfaces with clients on a day-to-day basis. Able to perform routine duties in specific task areas.

#### Analyst I

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 0

Supports analyst functions including conducting research, data collection, interviewing, and data modeling. Conducts activities in support of project team's objectives under the guidance of more senior team members and the Project Manager. Compiles and assembles documents for delivery to multiple clients on a specified schedule.

#### **Administrative**

Minimum Education Level: High School Minimum Years of Relevant Experience: 2

Provides all aspects of support services including typing, word processing, reproduction, and distribution. Knowledgeable of most recent software and computer applications to produce timely and accurate standard and nonstandard documents. Performs clerical and secretarial tasks with minimal supervision. Efficiently and accurately reproduce final products by copying, collating, and binding. May also manage calendars, schedule meetings, book travel and provide administrative support to both client and project staff.

#### \* Education Substitutions:

- 1. A Bachelor's degree in an appropriate discipline will be considered equivalent to two (2) years of relevant experience.
- 2. A Master's degree in an appropriate discipline will be considered equivalent to three (3) years of relevant experience.
- 3. A Doctoral or Ph.D. in an appropriate discipline will be considered equivalent to five (5) years of relevant experience.

#### \*\* Experience Substitutions:

- 1. Where a Bachelor's degree is required, the next lower degree (i.e., Associate's degree) is required and 4 years of additional experience beyond that of the minimum required experience listed will be considered equivalent.
- 2. Where a Master's degree is required, the next lower degree (i.e., Bachelor's degree) is required and 2 additional years beyond that of the minimum required experience listed will be considered equivalent.
- 3. Where a Doctoral or Ph.D. degree is required, the next lower degree (i.e., Master's degree) and 5 additional years beyond that of the minimum experience listed will be considered equivalent. Additionally, a Bachelor's degree and an additional 10 years beyond that of the minimum experience listed will be considered equivalent.

# LABOR CATEGORY DESCRIPTIONS FOR SINS C520-1, C520-2, C520-3, C520-5 and C520-13

#### **Senior Executive**

Minimum Education Level: Master's

Minimum Years of Relevant Experience: 15

Senior Principal or Partner of firm. Negotiates and makes decisions for the firm. Provides overall strategy direction for the firm including recruitment of senior managers and directors. Participates in Board decision-making process. Ultimately responsible for all written communication between the client and the firm. Ensures that goals and objectives are accomplished within prescribed timeframe and funding parameters.

# **Managing Director**

Minimum Education Level: Master's

Minimum Years of Relevant Experience: 15

Provides the highest level of experience or expertise among managers and is responsible for a larger overall client volume and some marketing duties. Experienced at developing and designing strategies and work plans. Oversees and directs the overall performance of the project and is responsible for decisions on any technical or administrative matters encountered. Has previous experience as a Partner/Principal, preferably with large financial or real estate entities.

### **Senior Manager**

Minimum Education Level: Master's

Minimum Years of Relevant Experience: 15

Responsible for the overall management of the Contractor's staff. Areas of responsibility include providing supervision, management and technical assistance to the Contractor's staff. Interfaces with the Government Oversight Manager. Also ensures compliance with instructions from the Government Oversight Manager per terms of the Agreement and with Government Policies and Procedures. Requires previous experience as a Partner/Principal, preferably with large financial or real estate entities. Has previous real estate or financial experience with Government clients.

#### **Project Manager**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 10

Responsible for the day-to-day direction and control of large or complex projects. The Project Manager develops the overall project work plan and monitors the execution of the project against the work plan. Provides technical and functional guidance to the project teams, monitors the progress of tasks and deliverables, tracks and reports project status to program management and ensures that all critical project issues are addressed. Has previous experience managing financial or real estate projects for Government clients.

#### Senior Professional

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 7

Responsible for the implementation of the Senior Manager or Project Manager Plans and directives to ensure compliance with the Agreement. Areas of responsibility include providing supervision, management and technical assistance to the Contractor's staff and interfacing with the Government Oversight Manager to ensure compliance with terms of the Agreement and Government Policies and Procedures. Has previous government experience as on-site manager or similar experience. Has experience working with various types of financial documents and experience in overall budgeting, staff scheduling and on-site supervision.

### **Senior Information Technology Specialist**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 10

Responsible for supervision of computer programmers and/or operations of systems. Plans, directs, or coordinates activities in such fields as electronic data processing, information systems, system analysis, and computer programming. May apply engineering theory and principles to technical problems. Responsible for overall technical infrastructure.

#### **Director**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 7

Responsible for managing client relationships and administering services. Participates in firm, department and team management meetings and contributes in the areas of staff development, technical knowledge, engagement management, and marketing. Provides technical expertise and experience at an advanced level. Has previous experience as a manager, preferably in a large financial or real estate entity.

# **Financial Specialist**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 5

Responsible for executing specific elements of engagements under direct supervision. May supervise several associates and works to identify potential engagement issues and problems. Has previous experience in performing business and/or financial management tasks for commercial or Government organizations.

#### Junior Professional

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience:

Assists the management of the Contractor and implements the Contractor's policies. Areas of responsibility include determining the value of financial or real estate assets and supplying technical expertise and assistance to the staff. Has previous government experience in the areas of financial management and real estate. Requires experience with financial documents including organization of documents, filing procedures and maintenance guidelines.

# **Database Programmer**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 3

Responsible for design, development and implementation of database programs. Works with users to define requirements and ensure that business and other goals are realized. Applies specialized functional and technical expertise in systems development to deliver best client solution. Produces database extracts and project documentation. Ensures consistency of quality across multiple projects.

# **Assistant Project Manager**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 4

Responsible for assisting project manager in carrying out plans and objectives of the program. Provides guidance to team during manager's absence. Capable of providing team leadership and managing detailed programs with accountability for results. Has experience working with Government organizations.

#### **Analyst**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 2

Has at least a bachelor degree in economics, finance, business administration, law or related discipline, with at least two (2) years involved in the areas of finance, economics, real estate and related disciplines.

#### **Para-Professional**

Minimum Education Level: Bachelor's Minimum Years of Relevant Experience: 1

Responsible for maintaining an updated, accurate list of assets. Responsible for performing a range of tasks requiring the application of experience and judgment in evaluating financial or real estate assets. Has experience with government policy and procedures or similar corporate experience. Requires ability to track documents such as investor reports and loan notes. Demonstrated ability to exercise independent judgment

# **Data Processing Personnel**

Minimum Education Level: None

Minimum Years of Relevant Experience: 1

Responsibilities include executing data processing related tasks in an operational/project-oriented environment. Also includes performing, managing, and coordinating a variety of management information system tasks including hands-on problem resolution, data system testing and implementation and data integrity improvement programs. Should be experienced with interacting with other contractors and systems-related personnel. Should also be experienced in programming of software interfaces, data control and reconciliation, and ad hoc report preparation.

#### Clerical

Minimum Education Level: None

Minimum Years of Relevant Experience: 1

Responsible for providing clerical support. Maintains a close relationship with the supervisor and staff. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization and procedures related to the work of the office. Capable of learning technical and financial terminology to properly classify and file materials.

#### \* Education Substitutions:

- 1. A Bachelor's degree in an appropriate discipline will be considered equivalent to two (2) years of relevant experience.
- 2. A Master's degree in an appropriate discipline will be considered equivalent to three (3) years of relevant experience.
- 3. A Doctoral or Ph.D. in an appropriate discipline will be considered equivalent to five (5) years of relevant experience.

#### \*\* Experience Substitutions:

- 1. Where a Bachelor's degree is required, the next lower degree (i.e., Associate's degree) is required and 4 years of additional experience beyond that of the minimum required experience listed will be considered equivalent.
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- 3. Where a Doctoral or Ph.D. degree is required, the next lower degree (i.e., Master's degree) and 5 additional years beyond that of the minimum experience listed will be considered equivalent. Additionally, a Bachelor's degree and an additional 10 years beyond that of the minimum experience listed will be considered equivalent.

Effective October 1, 2015, the Consolidated Schedule will become the Professional Services Schedule (PSS), with no changes to any terms and conditions found within this document". Should any changes be made to the existing terms and conditions via the issuance of a contract modification, a new file will need to be uploaded as required by clause 552.238-81 MODIFICATIONS (FEDERAL SUPPLY SCHEDULE) (APR 2014) (ALTERNATE I – APR 2014).

Please be advised that the following individual Schedule contracts have been migrated to this Consolidated Schedule. As a result, no additional standalone Task Orders can be awarded or BPAs established under these contracts:

Single Schedule Name	Former Contract Number		
Financial Services (FABS)	GS-23F-0049J		
Mission Oriented Business Integrated Services (MOBIS)	GS-10F-213BA		